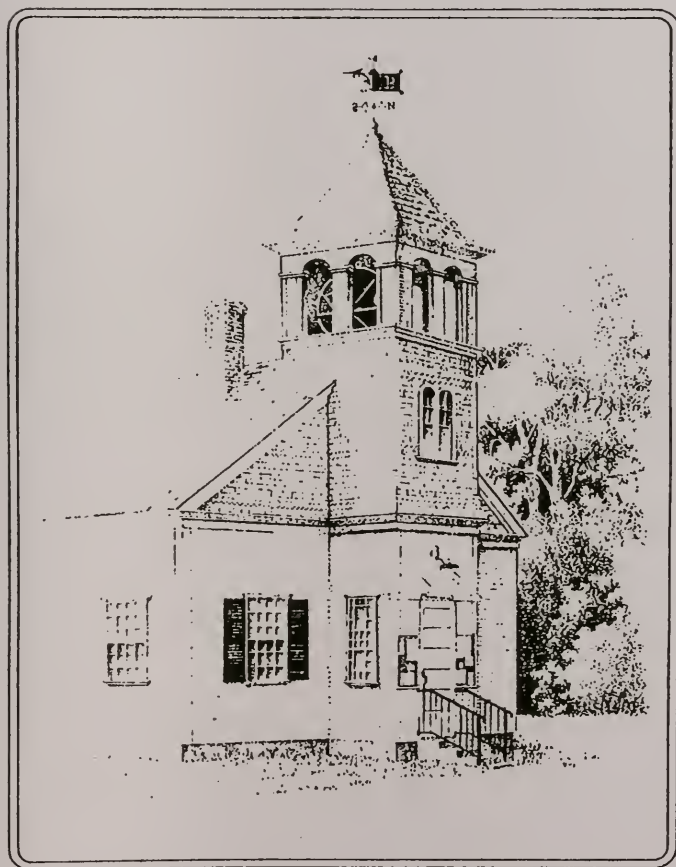


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ANNUAL REPORTS OF THE TOWN OFFICERS

BROOKFIELD NEW HAMPSHIRE 2004



For the fiscal year ending December 31, 2004
Vital Statistics for 2004

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2009

2004 Annual Report Dedication

Thank you Warren Broderick!

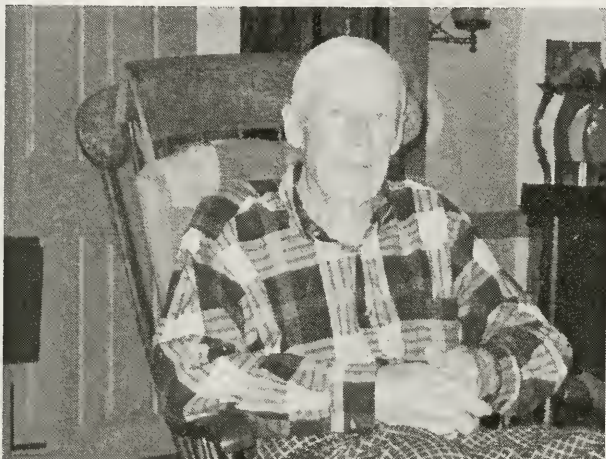


Photo courtesy of Sarah Anderson

Our 210th annual Town Report is dedicated to Warren Broderick. The residents of the Town of Brookfield wish to thank you for your dedication and commitment to the needs of our community. Your service as a member of the Brookfield Conservation Commission, from its inception in 1986 until December 2004 is truly appreciated.

We thank you Dr. Broderick for your time, insight and wisdom but most of all, your caring!

**Annual Reports
of the
Town Officers**

**Brookfield
Carroll County
New Hampshire
2004**

**Fiscal year ending December 31, 2004
Vital Statistics for 2004**

**Town Office Building
P.O. Box 800
Brookfield, NH 03872
(603) 522-3688**

Emergency Telephone Number

911

Fire, Police and Ambulance

Selectmen's Hours

Tuesday 6:30 P.M. to 8:30 P.M. – 2nd & 4th Tuesdays
Town Office Building
522-3688

Town Clerk's Hours

Monday 1:00 P.M. to 8:00 P.M.
Town Office Building
522-3688

Tax Collector's Hours

Second & Fourth Friday 9:00 A.M. to 2:00 P.M.
Town Office Building
522-3688 or 522-6551 (h) by Appointment

Assessor's Hours

Monday 2:00 P.M. to 5:00 P.M.
Town Office Building
522-3688

Planning Board's Hours

Second Monday of Each Month 7:30 P.M. to 9:30 P.M.
Town Office Building
522-3688

Conservation Commission's Hours

First Wednesday of Each Month 4:00 P.M.
Town Office Building
522-3688

Code Enforcement Officer's Hours

By Appointment
522-3656

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List of Town Officials

Position	Individual	Term Expires (E=Elected / A=Appointed)
Selectmen	William G. Nelson Sr., Chair	2005 – E
	Robert C. Leonard	2006 – E
	Clifton Camp	2007 – E
Admin. Assistant	Lynn C. Seaboyer	A
Auditors	Elizabeth J. Tozier	2005 – E
	Harlan J. Tozier	2005 – E
Ballot Clerks	Claire C. Donahue	2005 – A
	Earlene W. Leonard	2005 – A
	Elizabeth J. Tozier	2005 – A
	Harlan N. Tozier	2005 – A
Board of Adjustment	William D. Gaver	2005 – A
	Paul Tremblay	2005 – A
	James R. Martin, Chair	2006 – A
	Daniel R. O'Neill	2006 – A
	Christopher C. Pinkham, Vice-Chair	2007 – A
	Jay L. Badger – Alternate	
	Claire C. Donahue – Alternate	
	Samuel English – Alternate	
	Craig C. Evans – Alternate	
	Dena L. Tremblay – Alternate	
Board of Assessors	Selectmen	
	Nyberg, Purvis & Associates, LLC	
	Pamela P. Frazier, Clerk	A
Building Inspector	Robert C. Leonard	A
Cemetery Trustees	Harriet K. Wilson	2005 – E
	Frank F. Frazier Jr., Chair	2006 – E
	Doreen Kinville	2007 – E
Code Enforcement Off.	Robert C. Leonard	A
Conservation Commission	C. Warren Brodrick	resigned 12/04
	Sherry Bryant	2005 – A
	Clair C. Donahue, Vice-Chair	2005 – A
	Richard C. Peckham, Chair	2006 – A
	Douglas W. Vanderpool	2006 – A
	Clifton Camp	Selectman Rep.
	Lynn Kirby – Alternate	
	Virginia McGinley – Alternate	
Emergency Mgt. Dir.	Bradford N. Williamson	A
Forest Fire Wardens	Douglas W. Vanderpool, Warden	2004 – A
	Helen P. Baker	2004 – A

	Jack B. Baker	2004 – A
	Mike Moore	2004 – A
	Todd Nason	2004 – A
	Bradford N. Williamson	2004 – A
	Janet S. Williamson	2004 – A
Health Officer	Dr. William M. Marsh	A
Moderator	Richard L. Peckham	2004 – E
Planning Board	Ronald Murray	2005 – E
	Walter P. Tierney	2005 – E
	David M. Dansereau	2006 – E
	Richard L. Peckham	2006 – E
	Frank F. Frazier, Chair	2006 – E
	Edward D. Nason	2007 – E
	William Nelson	Selectman Rep.
	Charlotte C. Colman – Alternate	
	Michael C. McLaughlin – Alternate	
	Dena L. Tremblay, Secretary	
Road Agents	RJ Evans and Sons	A
Supervisors of Checklist	Nancy E. Jacobson	2004 – A
	Adeline H. Russo, Chair	2006 – E
	Gloria F. Duffy	resigned 11/04
Tax Collector	Diana J. Peckham	2004 – E
	Claire C. Donahue, Deputy	A
Town Clerk	Virginia A. McGinley	2004 – E
	Claire C. Donahue, Deputy	A
Treasurer	Daniel R. O'Neill	2004 – E
Trustees of Trust Funds	Christopher C. Pinkham, Vice-Chair	2005 – E
	Martha A. Pike, Chair	2006 – E
	Thomas Lavender	2007 – E
Animal Control Officer	Henry Blanton	
Fire Chief	Todd Nason	
Police Chief	Timothy Merrill	

Warrant Article Results Town Meeting March 9, 2004

<u>Article #</u>	<u>Results</u>
1	Incoming Officials as Voted on Ballot
2	By Ballot: 114 – Yes 41 – No
3	By Ballot: 80 – Yes 73 – No
4	Approved by Majority Vote
5	Defeated by Voice Vote
6	Defeated by Voice Vote
7	Defeated by Voice Vote
8	Amended to \$12,500 47 – Yes 4 – No
9	Voted as Read
10	Voted as Read
11	Voted as Read
12	Voted as Read
13	Voted as Read
14	Voted as Read
15	Voted as Read
16	Voted as Read
17	Voted as Read
18	Voted as Read
19	Amended Total Sum to be Appropriated to \$458,092 and Approved as Amended

Town Warrant

State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet at the Town House in said Brookfield on Tuesday the eighth of March, next, to act upon article 1 by official ballot. The polls will be open from 1:00 PM to 6:00 PM.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day, beginning at 7:00 PM, to act upon the following articles 2 through 14.

1. To choose all necessary Town Officers for the coming year - by ballot.
2. Shall we modify the exemption for the blind? The exemption, based on assessed value, for qualified taxpayers shall be \$40,000. The Selectmen recommend this Article. (Majority vote required)
3. Shall we modify the elderly exemptions from property tax in the Town of Brookfield, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$30,000, for a person 75 years of age up to 80 years \$45,000, for a person 80 years of age or older \$60,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$25,000 or, if married, a combined net income of less than \$30,000; and own net assets not in excess of \$50,000, excluding the value of the person's residence. The Selectmen recommend this Article. (Majority vote required)
4. To see if the Town will vote to raise and appropriate the sum of \$12,500 to compensate the Tax Collector for services performed in 2005. The selectmen recommend this appropriation. (Majority vote required)
5. To see if the Town will vote to raise and appropriate the sum of \$12,500 to compensate the Town Clerk for services performed in 2005. The selectmen recommend this appropriation. (Majority vote required)
6. To see if the Town will vote to raise and appropriate the sum of \$2,400 to compensate the Town Treasurer for services performed in 2005. The selectmen recommend this appropriation. (Majority vote required)

7. To see if the Town will vote to raise and appropriate the sum of \$40,000 to be added to the Road & Bridge Repair Capitol Reserve Fund. The selectmen recommend this appropriation. (Majority vote required)
8. To see if the Town will vote to raise and appropriate the sum of \$750 to be added to the expendable trust fund known as the Records Preservation Fund. The selectmen recommend this appropriation. (Majority vote required)
9. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the expendable trust fund known as the Scholastic Recognition Award Fund. The selectmen recommend this appropriation. (Majority vote required)
10. To see if the Town will vote to raise and appropriate the sum of \$5,000 for the expendable trust fund known as the Town Buildings Maintenance Fund. The selectmen recommend this appropriation. (Majority vote required)
11. To see if the Town will vote to raise and appropriate the sum of \$5,000 for the capitol reserve fund known as the Town Road Maintenance EquipmentFund. The selectmen recommend this appropriation. (Majority vote required)
12. To see if the Town will vote to raise and appropriate the sum of \$12,000 for the expendable trust fund known as the Property Revaluation Fund. The selectmen recommend this appropriation. (Majority vote required)
13. To see if the Town will vote to authorize the selectmen to borrow money in anticipation of the 2005 taxes. (Majority vote required)
14. To see if the Town will vote to raise and appropriate the selectmen's recommended sum of \$463,538 for the operating budget. Said sum does not include special or individual articles addressed. (Majority vote required)

NOTES:

2004 Town Report Errors
Page 4

Incorrect

5. To see if the Town will vote to raise and appropriate the sum of \$12,500 to compensate the Town Clerk for services performed in 2005. The selectmen recommend this appropriation. (Majority vote required)
6. To see if the Town will vote to raise and appropriate the sum of \$2,400 to compensate the Town Treasurer for services performed in 2005. The selectmen recommend this appropriation. (Majority vote required)

Correct

5. To see if the Town will vote to raise and appropriate an additional sum of \$9,500 to compensate the Town Clerk for services performed, bringing the town clerks total salary to \$12,500. The selectmen recommend this appropriation. (Majority vote required)
6. To see if the Town will vote to raise and appropriate an additional sum of \$400 to compensate the Town Treasurer for services performed, bringing the town treasures total salary to \$2,400. The selectmen recommend this appropriation. (Majority vote required)

2005 Operating Budget
(Warrant Articles NOT Included)

General Government

Executive	12,250
Election, Registration & Vital Statistics	13,390
Financial Administration	26,471
Revaluation of Property	14,000
Legal Expenses	18,000
Personnel Administration	7,095
Planning & Zoning	10,197
Buildings	12,200
Cemeteries	500
Insurance	2,500
Regional Associations	100
Other	3,500

Public Safety

Police / Fire / Ambulance	127,839
Forestry	1,000
Building Inspections	6,500
Emergency Management	3,002

Highways & Streets

Highways & Streets	119,950
Street Lighting	100

Sanitation

Solid Waste Collection – Haz. Mat.	250
Solid Waste Disposal	65,550

Health

Pest Control	1,500
Health Agencies / Hospitals	3,199

Welfare

Administrative & Direct Assistance	2,000
Vendor Payments	4,400

Culture & Recreation

Library – Gafney	7,500
Patriotic	170

Conservation

Administration	<u>375</u>
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TOTAL	\$463,538
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Town Budget – 2005
(Warrant Articles Included)

Account Number	Description	2004 Appr.	2004 Act.	WA #	2005 Proposed
General Government					
4130	<i>Executive</i>	12,500	10,827		12,250
4130.130	- Selectmen's Salary	6,000	6,000		6,000
4130.131	- Board Secretary Salary	1,500	1,500		1,500
4130.310	- Board Expenses	4,000	3,569		4,000
4130.500	- Public Notices	800	162		600
4130.800	- Moderator Salary & Town Mtg Exp	200	106		150
4140	<i>Registration, Vital Statistics</i>	12,300	10,432		18,250
4140.110	- Town Clerk Salary	7,000	7,109	5	12,500
4140.120	- Deputy Clerk Salary	1,200	455		1,500
4140.300	- Expenses	3,400	1,914		3,500
4140.600	- Town Clerk – Dues & Workshop	700	954		750
4141	<i>Election</i>	1,900	2,544		640
4141.100	- Election Administration Salary	1,700	2,088		440
4141.500	- Public Notices	200	456		200
4150	<i>Financial Administration</i>	29,960	25,117		38,871
4151	<i>Treasurer</i>				
4151.110	- Treasurer Salary	2,000	2,000	6	2,400
4151.300	- Expenses	300	479		500
4151.600	- Dues & Workshop				1
4152	<i>Tax Collector</i>				
4152.110	- Tax Collector Salary & Fees	11,000	12,500	4	12,500
4152.120	- Deputy Tax Collector Salary	500	114		500
4152.300	- Expenses	700	1,029		700
4152.360	- Software	1,500	85		1,300
4152.600	- Dues & Workshop	800	730		900
4153	<i>Assessor/Assessor Clerk</i>				
4153.112	- Assessor Clerk Salary	5,500	4,790		6,000
4153.120	- Timber Monitor Salary	1,500	1,055		1,500
4153.320	- Expenses	650	499		400
4153.340	- Software	2,000	0		1,300
4153.350	- Timber Expenses		103		200
4153.600	- Dues & Workshop	600	20		250
4153.800	- Tax Map Maintenance	1,500	891		1,500
4154	<i>Trustee of the Trust Funds</i>				
4154.100	- Trustee of Trust Fund Salary	870	453		870

4154.300 – Expenses	200	0	200
4155 Auditing			
4155.100 – Auditing Salary	300	300	300
4155.200 – Outside Auditing			7,500
4155.300 – Expenses	40	9	50
4160 Evaluation of Property	21,000	20,295	14,000
4160.100 – 2005 Re-Evals Salary (Internal)	3,000	2,295	3,000
4160.360 – Software			500
4160.390 – 2005 Re-Evals (External)	18,000	18,000	10,500
4165 Legal Expenses	18,000	9,174	18,000
4165.100 – Selectmen	7,000	1,983	7,000
4165.200 – Planning Board	6,000	6,530	6,000
4165.300 – ZBA	5,000	661	5,000
4170 Personnel Administration	5,686	3,566	7,095
4170.100 – FICA	5,000	3,566	6,500
4170.300 – Workers Comp. Insurance	686		595
4191 Planning Board & ZBA	9,866	5,511	10,197
4191.100 – Secretary Salary	2,400	1,520	2,400
4191.300 – Expenses	550	854	775
4191.400 – Planning & Development	4,000		5,000
4191.500 – Public Notices	956	1,138	1
4191.600 – Dues & Workshop	1,360	1,481	1,060
4192 ZBA			
4192.100 – Secretary Salary	600	229	360
4192.300 – Expenses		224	400
4192.500 – Public Notices		65	200
4192.600 – Dues & Workshop			1
4194 Buildings	11,100	16,081	12,200
4194.100 – Cleaning – Salary	300	300	300
4194.320 – Repairs	1,000	590	1,000
4194.330 – Maintenance	1,000	10,126	1,200
4194.410 – Fuel/Electric	7,200	3,847	8,500
4194.420 – Telephone	1,600	1,218	1,200
4195 Cemeteries	500		500
4196 Insurance	2,500	2,351	2,500
4197 Regional Association	100		100
4199 Other General Government	2,250	593	3,500
4199.300 – Contingency	2,000		2,000
4199.400 – Archival – Record Processing	250	123	1,200
4199.450 – Supplies		70	300
4199.500 – Scholarship		400	
4210 Public Safety	126,177	119,419	127,839
4211.300 – Fire/Police/Ambulance	126,177	119,419	127,839

4225 Forestry	1,000	0	1,000
4225.300 – Forestry Inspection	1,000	0	1,000
4240 Building Inspection	4,500	5,454	6,500
4240.100 – Code Enforcement Officer Salary	4,000	5,375	6,000
4240.300 – Expenses	500	79	500
4290 Emergency Management	6,200	5,485	3,200
4290.100 – Emergency Management	700	2,929	500
4290.200 – Forest Fire Control			1
4290.300 – Forest Fire Management	2,500	2,556	2,500
4290.400 – Dry Hydrants	3,000		1
4312 Highway & Streets	100,000	95,190	119,950
4312.110 – Gen. Rd. Maint. – Labor/Equip	33,000	36,867	43,000
4312.120 – Gen. Rd. Maint. Materials	7,500	12,466	17,500
4312.320 – Snow Removal – Labor & Equip.	50,000	28,821	48,450
4312.330 – Snow Removal Sup.-Sand/Salt	7,000	3,843	7,000
4312.500 – Town Truck Expenses	2,500	12,808	4,000
4312.600 – Shop		381	
4316 Street Lighting	150	100	100
4323 Sanitation	59,436	59,515	65,800
4323.100 – Solid Waste – Haz. Mat	250		250
4323.200 – Solid Waste Disposal	59,186	59,515	65,550
4323.300 – Sewage Col/Disposal			
4414 Health	1,500	819	1,500
4414.100 – Animal Control Salary	1,500	819	1,500
4415 Health Agencies & Hospital	3,642	3,642	3,199
4415.100 – Huggins Hospital	500	500	500
4415.200 – C.C. Mental Health	358	358	358
4415.400 – VNA-Hospice	2,092	2,092	1,679
4415.400 – Meals on Wheels	450	450	450
4415.500 – Red Cross	242	242	212
4445 Direct Assistance	5,500	4,250	6,400
4445.100 – Vendor Payments	2,000	750	2,000
4445.200 – Tri-County CAP	3,500	3,500	3,500
4445.300 – Wakefield Food Pantry			400
4445.400 – Kingswood Youth Center			500
4550 Culture & Recreation	9,800	9,800	7,500
Gafney Library	9,800	9,800	7,500
4583 Patriotic Purposes	150	0	170
4611 Conservation Commission	585	481	375
Admin & Purch Nat. Rscr.	585	481	375
4711 Debt Service	60,793	60,793	
4711.100 – Principal	20,000	20,000	
4711.200 – Interest	2,790	793	
Note Prepayment	38,003	40,000	

4903	Capital Outlay	30,000	31,498	
	Buildings			
	Tumble Down Dick Repairs	30,000	31,498	
4915	Trans. To Capital Reserve	55,000	55,000	45,000
4915.100	– Road Equipment	5,000	5,000	11 5,000
4915.400	– Road & Bridge Repair	50,000	50,000	7 40,000
4916	Trans. To Expendable Trust	17,250	17,250	18,250
4916.100	– Records Preservation Fund	750	750	8 750
4916.200	– Building Maint. Fund	5,000	5,000	10 5,000
4916.400	– Scholastic	500	500	9 500
4916.500	– Mutual Aid			0
4916.600	– Property Re-Evals	11,000	11,000	12 12,000
4916.700	– Town Cemetery			0
	TOTAL APPROPRIATIONS	610,845	575,187	545,188

Account of Revenue Number Description	2004 Appr.	2004 Act.	WA #	2005 Proposed
<i>Taxes</i>				
3120 – Land Use Change	10,000	20,590		10,000
3185 – Yield Taxes	8,000	11,392		10,000
3187 – Excavation Taxes	150	243		200
3189 – Other Taxes				
3190 – Interest & Penalties	5,000	7,201		6,000
<i>License, Permits, Fees</i>				
UCC Filing & Cert.				
3220.1 – Motor Vehicle Permits	100,000	120,364		115,000
3220.2 – Motor Vehicle Permit Fees		2,528		2,300
3230 – Building Permits	12,000	19,575		18,000
3290 – Other Lic. & Permits	1,500	2,277		2,000
From State/Fed. Gov.				
3351 – Shared Revenue	5,212	5,212		5,000
3352 – Rooms & Meals Tax	15,000	21,413		20,000
3353 – Highway Block Grant	22,523	22,523		24,162
3359 – Other				
<i>Misc. Revenue</i>				
3501.2 – Sale of Books, Mugs, etc.	100	216		100
3501.3 – Copies	500	860		500
3501.4 – Regs		5		

3502 – Interest on Investment	4,000	5,999	5,000
<i>Interfund OP Trans In</i>			
3915.6 – Landfill Closure Fund	89,000	89,512	
3915.4 – Road & Bridge Repair	30,000	30,000	
3915.3 – Building Maint. Fund		8,800	
3916.5 – Property Re-Evaluation	21,000	21,000	
Other Financial Sources			
Voted from Fund Bal.			
Used Fund. Balance Offset Rate			
<i>TOTAL REVENUES</i>	<i>323,985</i>	<i>389,710</i>	<i>218,262</i>
Total Appropriations	610,845	575,187	545,188
Total Revenue	323,985	389,710	218,262
Amt. Raised by Taxes	286,860	185,477	326,926

Moderator

This has been an active political year with 4 elections having been held in Brookfield. The January 27th New Hampshire Presidential Primary saw a 43.4% voter turnout. For the March 9th Town Elections 36% of the registered voters participated. The New Hampshire State Primary Election on September 14th resulted in 28.2% of total voters responding.

In the general Federal and State elections of November 2nd, a record breaking 89.6% of registered voters exercised their constitutional guaranteed right-to-vote. Also on November 2nd, 38 new voters were registered – setting a new one-day record. Congratulations to the voters of Brookfield.

Respectfully Submitted,
Dick Peckham
Moderator

Tri-County Community Action

The Tri-County Community Action/Carroll County is a private, non-profit agency that was established in 1965. The Carroll County Resource Center is located at 448 White Mountain Highway, Tamworth, NH. We have had contact with 102 of Brookfield's citizens, processed 14 Fuel Applications, 3 elderly, 4 disabled, served 449 Senior Meals and linked 88 others with programs.

Tri-County Community Action has spent \$20,632 on Brookfield's citizens between July 1, 2003 and June 30, 2004.

Tri-County Community Action is dependent upon funding from your town and neighboring communities countywide to provide necessary services for the less fortunate citizens in our communities. The local funds are combined with Community Services Block Grant, Fuel Assistance, New Hampshire Emergency Shelter Grant, Homeless Programs, EESP, McKinney and private and corporate benefactors. We are the conduit through which USDA Surplus Food is distributed to the 14 Food Pantries and three dinner bells, a group home and a nursing home throughout the Carroll County in order to serve our residents.

Carroll County Community Contact has successfully partnered with individuals and families to assist them to identify barriers blocking the way to self-sufficiency. We have provided information, referrals and assisted with advocacy for more than 19,064 contacts in Carroll County last year.

We greatly appreciate the support, cooperation and partnership with your elected officials, staff and residents.

Sincerely,
Marge M. Webster
Director of Development

VNA – Hospice

VNA-Hospice is a not-for-profit, Medicare certified Agency that is licensed by the State of New Hampshire to provide home health care, hospice care, maternal child health and community health services to residents in Alton, Brookfield, Effingham, Freedom, Moultonboro, Ossipee, Sandwich, Tamworth, Tuftonboro, Wakefield and Wolfeboro. While our office is located in Wolfeboro our staff drove close to one-half million miles throughout this region to provide 34,707 visits during fiscal year 2005.

The Agency is proud to have provided residents in Brookfield with a total of 551 visits this past year. This included 432 home health care visits, 22 hospice visits and 97 maternal child health visits. A visit may be made by a registered nurse, a physical therapist, an occupational therapist, a speech therapist, a licensed nursing assistant or a homemaker.

Home health is the fastest growing division of the health care industry, and that trend is going to continue. Home health care is effective and cost efficient. We provide care in a patient's home, which is where you want to be cared for. VNA-Hospice's goal is to meet the health care needs of our service communities today and tomorrow. VNA-Hospice was the first Agency in this region to provide telehealth monitoring to our most vulnerable patients. We are currently in the process of evaluating a new information technology system that will allow clinical staff members to carry computers into patient's homes. Paperwork is a major burden to all of our staff. Computerization will reduce that burden, but more importantly it will be a tool that will give them immediate access to information that can be used to improve patient care. Each computer will have a special medication program. It will allow them access to the notes of other care providers so that continuity of care can be maximized.

There continued to be some major challenges that impact the home care industry. These challenges affect VNA-Hospice's ability to provide the residents of Brookfield with quality services. It seems like many of the patients that are referred to us have multiple health care problems and are more acutely ill. This increases their need for services and it increases our costs to provide the quality of care that this Agency is known for and committed to. There continues to be a shortage of qualified health care personnel in this region, especially therapists and nursing staff. The Federal government continues to increase its oversight on the industry. This increases the cost of doing business, but funding by the State and Federal governments is either decreasing or at budget neutral.

Thank you for your continued support and for allowing VNA-Hospice to provide you with your home health care services.

Marilyn Barba, MS, RN, CHCE
Executive Director

Treasurer's Report

January 1, 2004 – December 31, 2004

During 2004, the Town bought property taxes and yield taxes in the amount of \$24,072.46. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of paperwork.

The Town paid off the bond used for Brookfield's portion of the Wakefield Public Safety Building.

A two hundred dollar (\$200.00) petty cash fund was established for the Planning/Zoning Boards during the year.

Reminder: There will be a \$25.00 fee charged for any check returned by the bank for insufficient funds. Payment of the fee and the check must be made in cash, certified check or money order.

The following reports are true summaries taken from the books of the Treasurer for the period January 1, 2004 through December 31, 2004 and are complete to the best of my knowledge and belief.

Respectfully Submitted,

Daniel R. O'Neill

Treasurer

Cash Book Accounts

Bank of New Hampshire (general checking)

Balance – January 1, 2004	599,917.88	
Less Duplicate 2003 Outstanding Deposit	<u>-38,012.20</u>	
Adjusted Balance – January 1, 2004		561,905.68
Deposits	1,536,176.76	
Checks Voided – prior years		
Interest Earned	5,999.13	
Expense Refunds	<u>4,824.00</u>	
		<u>1,546,999.89</u>
		2,108,905.57
Paid by Selectmen's Orders		<u>-1,495,971.95</u>
Balance – December 31, 2004		\$ 612,933.62

Other Cash

Town Clerk's Petty Cash	75.00	
Planning Board Petty Cash	200.00	
Amount Held in Escrow	<u>6,047.17</u>	
		<u>6,322.17</u>

TOTAL CASH

\$ 619,255.79

DETAILED REPORT of REVENUES

January 1, 2004 – December 31, 2004

REVENUE FROM TAXES

3100.03 – Overpayment Refunds	- 1,249.27
3110.02 – Returned Checks	0.00
3110.01 – Prop Tax – Other	1,121,099.16
3115 - Lien Redemptions	21,495.80
3120.1 – Land Use Taxes	20,589.89
3185.1 – Yield Taxes – Current Yr	11,382.97
3185.2 – Yield Taxes – Previous Yr	9.12
3187 – Excavation Tax	<u>243.40</u>

TOTAL FROM TAXES

\$ 1,173,571.07

PENALTIES AND INTEREST

3190.1 – Interest and Cost	55.50
3190.4 – Yield Tax Interest	109.15
3190.5 – Prop Tax Interest	3,874.09
3190.6 – Lien Interest	3,102.73
3190.7 – Activity Tax Interest	<u>59.96</u>

TOTAL FROM PENALTIES AND INTEREST

\$ 7,201.43

REVENUE FROM FEES AND PERMITS

3220 – Motor Vehicle Permit Fees	122,891.70
3230 – Building Permits	19,575.00
3290.1 – Dog Licenses	1,215.50
3290.3 – Marriage Licenses	90.00
3290.5 – Land Fill Permits	790.00
3290.6 – Vital Stats	32.00
3290.7 – UCC's	90.00
3290.9 – Other	<u>59.00</u>

TOTAL FROM FEES AND PERMITS

\$ 144,743.20

TOTAL PLANNING AND ZBA

\$ 2,224.24

REVENUE FROM OTHER GOVERNMENTS

3351 – Shared Revenue Block Grant	5,212.00
3352 – Rooms & Meals Tax Dist	21,412.94
3353 – Highway Block Grant	<u>22,523.39</u>

TOTAL FROM OTHER GOVERNMENTS

\$ 49,148.33

REVENUE FROM OTHER SOURCES

3501.2 – Book & Mugs, etc.	216.00
3501.3 – Copies	860.45
3501.4 – Regs	5.00
3502 – Interest of Investments	<u>5,999.13</u>

TOTAL FROM OTHER SOURCES

\$ 7,080.58

TRANS FROM TRUST & AGENCY

3915.4 – Road & Bridge Repair	30,000.00
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3915.6 – Land Fill Closure Fund	89,511.88	
3916.3 – Building Maint. Fund	8,800.00	
3916.5 – Property Re-Evaluation	21,000.00	
TOTAL TRANS FROM TRUST & AGENCY		<u>\$ 149,311.88</u>
GRAND TOTAL of REVENUES		\$ 1,533,280.73

DETAILED REPORT of EXPENDITURES

January 1, 2004 – December 31, 2004

4130 – EXECUTIVE

4130.130 – Salary – Selectmen		
Camp, Clifton	1,500.00	
Leonard, Robert C.	2,000.00	
Nelson, Sr., William	2,000.00	
Russo, Robert	500.00	
4130.131 – Salary – Secretary		
Seaboyer, Lynn C.	990.00	
4130.310 – Board Expenses	2,736.33	
4130.320 – Office & Computer Sup	833.09	
4130.500 – Public Notice – Selectmen	162.00	
4130.800 – Moderator & Town Meeting	<u>106.20</u>	
TOTAL EXECUTIVE		\$ 10,827.62

4140 – REGISTRATION, VITAL STATISTICS

4140.110 – Salary – Town Clerk		
McGinley, Virginia	7,108.50	
4140.120 – Salary – Deputy Town Clerk		
Donahue, Claire C.	455.00	
4140.300 – Expenses	1,914.38	
4140.600 – Dues & Workshops	954.66	
TOTAL REGISTRATION, VITAL STATISTICS		\$ 10,432.54

4141 – ELECTION

4141.100 – Salary – Election/Registration		
Blomster, George	140.34	
Blomster, Mariam	28.33	
Colman, Charlotte	64.38	
Donahue, Claire C.	59.23	
Duffy, Gloria	177.68	
Jacobson, Nancy	222.74	
Kerkam, Carol	5.15	
Leonard, Earline	110.73	

McGinley, Virginia	261.37	
McGinley, Walter	43.78	
Peckham, Diana	59.23	
Peckham, Richard	208.58	
Pierce, Amanda	38.63	
Russo, Adeline H.	292.26	
Russo, Robert	33.48	
Tozier, Elizabeth	87.56	
Tozier, Harlan	90.13	
Vanderpool, Douglas	159.66	
Wickboldt, Katarina	5.15	
4141.500 – Public Notice – Elect	<u>455.75</u>	
TOTAL ELECTION		\$ 2,544.16
<i>4150 – FINANCIAL ADMINISTRATION</i>		
4151 - Treasurer		
4151.110 – Salary – Treasurer		
O'Neill, Daniel R.	2,000.00	
4151.300 – Expenses	479.41	
4152 – Tax Collector		
4152.110 – Salary – Tax Collector		
Peckham, Diana	12,500.00	
4152.120 – Salary – Deputy		
Donahue, Claire C.	113.75	
4152.320 – General Expenses	1,114.48	
4152.600 – Dues & Workshops	730.00	
<i>4153 – ASSESSOR / ASSESSOR CLERK</i>		
4153.100 – Salaries		
4153.112 – Salary – Assessor Clerk		
Vanderpool, Douglas	78.00	
Frazier, Pamela	4,790.00	
4153.120 – Salary – Timber Monitor		
Leonard, Robert	1,055.00	
4153.320 – Expense – Clerk	498.72	
4153.350 – Expense – Timber	102.46	
4153.600 – Dues & Workshops	20.00	
4153.800 – Tax Map Maintenance	891.00	
<i>4154 – TRUSTEES OF TRUST FUNDS</i>		
4154.100 – Salary – Trustees		
Pike, Martha	235.00	
Lavender, Thomas	100.00	
Pinkham, Christopher	100.00	
<i>4155 – AUDITING</i>		
4155 – Salary – Auditing		
Tozier, Elizabeth	150.00	

Tozier, Harlan	150.00		
4155.300 – Expenses	<u>9.40</u>		
TOTAL FINANCIAL ADMINISTRATION		\$	25,117.22
<i>4160 – REVALUATION OF PROPERTY</i>			
4160.100 – Salary – Re-Evaluation			
Frazier, Pamela	2,295.00		
4160.390 – Re-Evaluation External			
Nyberg, Purvis & Associates	<u>18,000.00</u>		
TOTAL REVALUATION OF PROPERTY		\$	20,295.00
<i>4165 – LEGAL EXPENSES</i>			
4165.1 – Legal – Selectmen	1,982.66		
4165.2 – Legal – Planning Board	6,530.10		
4165.3 – Legal – Zoning	<u>661.31</u>		
TOTAL LEGAL EXPENSES		\$	9,174.07
<i>4170 – PERSONNEL ADMINISTRATION</i>			
4170.1 – Benefits – FICA	3,565.86		
4170.2 – Workers Compensation Ins	<u>0.00</u>		
TOTAL PERSONNEL ADMINISTRATION		\$	3,565.86
<i>4191 – PLANNING AND ZONING</i>			
4191.110 – Salary – Secretary			
Davis, Dianne	1,520.00		
4191.300 – Expenses	853.85		
4191.500 – Public Notices	1,138.01		
4191.600 – Dues & Workshops	1,481.26		
<i>4192 – ZBA</i>			
4192.100 – Salary – Secretary			
Davis, Dianne	229.17		
4192.300 – Expenses	223.67		
4192.500 – Public Notices	<u>65.10</u>		
TOTAL PLANNING AND ZBA		\$	5,511.06
<i>4194 – GENERAL GOVERNMENT BUILDINGS</i>			
4194.100 – Salary – Cleaning			
DeBow, Eleanor	300.00		
4194.320 – Repairs	590.00		
4194.330 – Maintenance			
Leonard, Robert	772.34		
Milton Fabrication & Welding	500.00		
R.K. Gherlone	8,800.00		
Other	53.25		
4194.410 – Fuel / Electric	3,847.32		
4194.420 – Telephone	<u>1,218.57</u>		
TOTAL GENERAL GOVERNMENT BUILDINGS		\$	16,081.48
TOTAL INSURANCE		\$	2,351.10

<i>4199 – OTHER GENERAL GOVT.</i>		
4199.400 – Archival – Evans, Craig F.	122.90	
4199.410 - Supplies	70.69	
4199.500 – Scholarship – Seaboyer, Erin	<u>400.00</u>	
TOTAL OTHER GENERAL GOVT.		\$ 593.59
<i>4210 – PUBLIC SAFETY</i>		
TOTAL PUBLIC SAFETY - Police – Fire – Ambulance		\$ 119,419.60
<i>4240 – BUILDING INSPECTION</i>		
4240.100 – Salary – CEO		
Leonard, Robert C.	5,375.00	
4240.300 – Expenses	<u>79.00</u>	
TOTAL BUILDING INSPECTION		\$ 5,454.00
<i>4290 – EMERGENCY MANAGEMENT</i>		
4290.1 – Emergency Management		
Bound Tree Medical, LLC	657.52	
Kenney Communications	2,040.00	
FERNO	231.36	
4290.3 – Forest Fire Management		
Crowell's Towing & Repair	38.95	
Hale Products, Inc.	1,006.63	
Other	138.51	
Ossipee Mountain Electronics	654.20	
Treasurer State of New Hampshire	81.77	
Lakes Region Fire Apparatus, Inc.	<u>639.05</u>	
TOTAL EMERGENCY MANAGEMENT		\$ 5,485.99
<i>4312 – HIGHWAYS AND STREETS</i>		
4312.10 – Paving and Reconstruction	36,867.00	
4312.12 – General Rd. Materials		
All States Asphalt, Inc	2,583.00	
Dow Sand & Gravel	8,141.26	
NH Correctional Industries	381.93	
RJ Evans & Sons	1,361.50	
4312.30 – Snow and Ice Control		
4312.32 – RJ Evans & Sons	28,821.00	
4312.33 – Materials		
Ossipee Aggregates	2,342.92	
Granite State Minerals	<u>1,500.47</u>	
TOTAL HIGHWAY AND STREETS		\$ 81,999.08
<i>4312.50 – TOWN TRUCK EXPENSE</i>		
DiPrizio GMC Trucks	4,949.57	
EW Sleeper Co	1,023.80	
Howard P. Fairfield, Inc	3,921.93	
Sanbornville Auto Supply	763.40	
Treasurer State of New Hampshire	408.16	
Weston Autobody	1,022.46	

Wolfeboro Auto Parts	<u>718.64</u>	
TOTAL TOWN TRUCK EXPENSE		\$ 12,807.96
4312.60 – SHOP		
Merriam-Graves Corp	177.73	
Wolfeboro Power Equipment Co	<u>206.62</u>	
TOTAL SHOP		\$ 384.35
TOTAL STREET LIGHTING – PSNH		\$ 100.21
TOTAL SANITATION – Town of Wakefield		\$ 59,515.19
4411 – HEALTH		
4414 – ANIMAL CONTROL		
Blanton Henry M.	819.07	
4415 – HEALTH AGENCIES AND HOSPITALS		
4415.1 – Huggins Hospital	500.00	
4415.2 – Carroll County Mental Health	358.00	
4415.3 – VNA Hospice	2,092.00	
4415.4 – Meals on Wheels	450.00	
4415.5 – Red Cross	242.00	
TOTAL HEALTH		\$ 4,461.07
4445 – WELFARE – VENDOR PAYMENTS		
4415.1 – Vendor Payments		
Wolfeboro Municipal Electric Dept.	750.00	
Tri-County Community Action	<u>3,500.00</u>	
TOTAL WELFARE – VENDOR PAYMENTS		\$ 4,250.00
TOTAL LIBRARY – Gafney Library, Inc		\$ 9,800.00
4611 – CONSERVATION		
Blue Moon Environmental, Inc	131.80	
Supplies & Postage	90.14	
Moose Mountain Regional Greenways	75.00	
NH Association of Conservation Com.	<u>184.00</u>	
TOTAL CONSERVATION		\$ 480.94
4711 – DEBT SERVICE		
4711.1 – Principal	60,000.00	
4711.2 – Interest	<u>793.08</u>	
TOTAL DEBT SERVICE		\$ 60,793.08
4900 – CAPITAL OUTLAY		
RJ Evans & Sons - Tumble Down Dick Rd		\$ 31,497.82
4915 – TRANSFER TO CAPITAL RESERVE		
4915.1 – Road Equipment	5,000.00	
4915.4 – Road & Bridge Repair	<u>50,000.00</u>	
TOTAL TRANSFER TO CAPITAL RESERVE		\$ 55,000.00
4916 – TRANSFER TO EXPENDABLEW TRUST		
4916.1 – Records Preservation	750.00	
4916.2 – Building Maint. Fund	5,000.00	
4916.4 – Scholastic	500.00	

4916.6 – Re-Evaluations	<u>11,000.00</u>
TOTAL TRANSFER TO EXPANDABLE TRUST	\$ 17,250.00
TOTAL TAXES PAID TO COUNTY	\$ 69,013.00
TOTAL TAXES PAID TO SCHOOL	<u>\$ 838,488.00</u>
GRAND TOTAL OF EXPENSES	<u>\$ 1,482,693.99</u>
<i>NET INCOME</i>	<u>\$ 50,586.74</u>

Town Clerk's Report

January 1, 2004 – December 31, 2004

Automobile Permits

Remitted to Treasurer	\$120,075.00
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Dog Licenses

Licenses	\$1,145.50
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Penalties	\$ 70.00
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Remitted to Treasurer	\$ 1,215.50
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Municipal Agent Fees

Remitted to Treasurer	\$ 2,527.50
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Miscellaneous

Filing Fees	\$ 9.00
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Landfill Permits	\$ 790.00
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Vital Statistic Copies	\$ 32.00
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Marriage Licenses	\$ 90.00
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UCC's – Searches – Tax Liens	\$ 90.00
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Wet Lands Permits	\$ 45.00
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Town History	\$ 215.00
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Zone Regs.	\$ 5.00
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Craft Fair	\$ 1.00
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TAC Copies, Tax Cards, Town	
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Maps, Disks	\$ 814.45
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Business Registrations	\$ 5.00
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Remitted to Treasurer	<u>\$ 2,096.45</u>
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TOTAL INCOME

\$125,914.45

Respectfully Submitted,

Virginia A. McGinley

Town Clerk

Tax Collector's Report
Summary of Tax Accounts
Fiscal Year Ending December 31, 2004

DEBTS

		Prior Levies	
	2004	2003	2002
<i>Uncollected Taxes</i>			
Property		137,728.42	2.00
Timber Yield		9.12	
<i>Taxes Committed This Year</i>			
Property	1,137,788.00		
Land Use Change	28,600.00	4,000.00	
Timber Yield	11,998.52		
Excavation	633.72		
<i>Overpayments</i>			
Prior Year	14.26		
This Fiscal Year	12.00		
Interest – Late Tax	1,204.13	4,390.98	.27
TOTAL DEBTS	\$1,180,250.63	\$146,128.52	\$2.27

CREDITS

		Prior Levies	
	2004	2003	2002
<i>Remitted to Treasurer During Fiscal Year</i>			
Property Taxes	1,005,890.98	115,208.42	2.00
Land Use Change	20,589.89		
Timber Yield	11,383.07	9.12	
Interest & Penalties	1,204.13	4,390.98	.27
Excavation	243.40		
Converted to Liens (Principal Only)		22,520.00	
Prior Yr. Overpayments Assigned	14.26		
<i>Abatements Made</i>			
Land Use Change	8,010.11	4,000.00	
Excavation	390.32		
<i>Uncollected Taxes – End of Year</i>			
Property	131,897.02		
Timber Yield	615.45		
Remaining Overpayments (this year)	12.00		
TOTAL CREDITS	\$1,180,250.62	\$146,128.52	\$2.27

DEBTS

	2004	2003	Prior Levies 2002	2001+
<i>Liens</i>				
Unredeemed			21,486.47	6,248.71
Executed		24,072.46		
Interest/ Costs Collected		687.71	1,554.53	870.49
TOTAL DEBTS	\$0.00	\$24,760.17	\$23,041.00	\$7,119.20

CREDITS

Remitted to Treasurer

Redemptions		9,054.87	9,489.19	2,941.74
Interest & Costs		687.71	1,554.53	870.49
Unredeemed Liens		15,017.59	11,997.28	3,306.97
TOTAL CREDITS	\$0.00	\$24,760.17	\$23,041.00	\$7,119.20

Breakdown of Brookfield's Tax Rate

	2001	2002	2003	2004
Town	4.48	7.29	4.23	4.21
County Government	.81	1.07	1.35	1.38
GW School Dist – Local	7.61	6.59	10.76	12.94
GW School Dist – State	6.88	6.04	6.21	4.71
Total Tax Rate	\$19.78	\$20.99	\$22.55	\$23.24

Annual Audit

We have examined the financial statements of the Town of Brookfield for the year ending December 31, 2004. Our examination was made in accordance with generally accepted auditing standards and includes such tests of the accounting records as we considered necessary in the circumstances.

In our opinion, the financial statements present fairly the financial position of the Town of Brookfield as of December 31, 2004, in accordance with generally accepted principles.

Respectfully Submitted,
Elizabeth Tozier
Harlan Tozier
Town Auditors

Animal Control

Brookfield has gained a few dogs this year. The years dogs registered are up to 184. This is a gain of 13 dogs. All are up to date on their shots.

Verbal warnings have been given to a few owners concerning their running at large or barking dogs. Most have been taken care of without any further incident.

Calls on farm animals; cows and horses have dropped off, with only three calls on horses that have gotten loose. A telephone call to the owner or a neighbor helped in the gathering up of their stock with the Animal Control Officer. One dog found in a well was returned to its owners safely.

Calls received and returned for the townspeople were one hundred fifty plus; miles traveled were 250.2, which is down from last year. The reason for this is that licenses are on most dogs and we can in most cases; call owners to retrieve their own animal. Any calls made thru the police department, while on duty, are not charged. Owners paid for all dogs taken in or picked up for running at large. Owners that have dogs needing a rabies shot this year; please watch for the clinic date, which will be announced in spring. The clinic will be held at the police department, with your Brookfield-Wakefield Animal Control Officer.

Extra time is being spent on collecting delinquent licenses. This can be eliminated by paying for licenses by April 30, according to law. Thank you.

Licenses are due by April 30th, 2005

Animal Control can be reached by calling 473-2826 or the Wakefield Police at 522-3232. If no answer, call State Police Troop E at 1-800-832-2100. Your town's Animal Control Officer is available by telephone 24-hours daily. If you have a missing pet, please call immediately.

Respectfully Submitted,
Henry M. Blaton
Brookfield Animal Control Officer

Archivist

This year has been a very active one for the Town Archivist. At the end of 2003 and into 2004, the Planning Board budgeted funds to pay the archivist to work specifically on their records. This included finding them, processing them and developing a preliminary database of the archival records. I also continued to process various other Town departmental records, with a focus on the ZBA and the Selectmen's records. In November, the Selectmen voted to pay a modest fee for my time working on all the Town records. I continue to find important town documents and legal records and make them known to the appropriate town officials. In addition, they will be much easier to retrieve once the final finding aid is complete.

At the end of March, two members (Wayne and Darlene Burke) of the Utah Genealogical Society came to the office building to microfilm our vital records. These records (births up to 1900; deaths and marriages up to 1947) will be available nationwide on microfilm. We spent ten hours pulling the records from the vault and filming them. This is a part of a two-year project of the Utah Genealogical Society, filming the vital records of all small towns in New Hampshire. For genealogists, this will make early family history research more readily available.

Again this year we have received donations from Charles Colman and the Colman family. The original papers and documents include several early 19th century diaries of Charles Colman, son of Dudley Colman, the original Dudley Colman will, and several pieces of correspondence from the same early period. These documents will be added to the already significant collection of Colman papers and photographs in the Brookfield Archives. We are extremely grateful to Charles Colman and Frances Colman Rines, and their families for these documents.

Work on the permanent exhibit in the entry way has been completed with the calligraphy of the original 1794 Town Charter, done by Cynthia Towle, and framed by Judy Brenner and Jack Bowker. The current recipient of the Brookfield Boston Post Cane, Ginny Wentworth is also honored. A changing exhibit of historic photos from the Brookfield Archives is mounted on the west end of the wall. The first exhibit featured early photos (1930's) taken by the Belknap family of their restoration of the Hackett-Garland-Belknap Farm, currently owned by Ron and Sandy Prior. The focus of this exhibit area will change from time to time.

Craig F. Evans
Town Archivist

Tax Assessor Clerk

During 2004, progress continued to be made toward cleaning up our electronic and paper assessing records. Name, address, total building and total land figures are being entered into and maintained in Avitar, our new assessing software system. This allows our Tax Collector to electronically print our own tax bills. However, until 2005, our old state CAMA system will continue as our primary system to calculate property assessments and produce detailed Tax Cards. You are encouraged to be aware of the assessment of your property and are encouraged to request a copy of your Tax Card.

Office Hours continue to be at the Town Office on Monday afternoons from 2 until 5 PM, although my home number is posted outside the Town House to answer questions or set up appointments at other times as needed.

Brookfield Revaluation

In 2004, the second half of Brookfield was listed and measured for the upcoming 2005 Revaluation. Response from our citizens continued to be commendable. Assessments on less than 10 houses will have to be based on estimated data. Updated data on Current Use land, Exemptions and past Sales continues to be collected and entered into our new Avitar assessing system. By July 2005, our assessing firm (Nyberg, Purvis and Assoc.) will review the data, perform their Market Study and determine our new assessed values.

By mid-August 2005 all property owners will be informed of their upgraded assessments and be given an opportunity to schedule hearings to question values if needed. By September 1, 2005 all values will be finalized. In the fall, our new tax rate and our final tax bills will be based on these finalized, newly assessed values.

The New Hampshire Department of Revenue will continue to oversee our revaluation effort and review and approve the data being collected in order to issue our State Certification.

If you have any questions, or concerns regarding this matter please contact Pam Frazier at 522-0031.

Cemetery Trustees

The Cemetery Trustees for Brookfield continued their responsibility of overseeing the annual maintenance and mowing of the Brookfield Cemetery on Lyford Road. We also oversaw the maintenance and mowing of the private burying grounds that have available trust fund monies overseen by the Trustees of the Trust Funds of Brookfield. There are continuing issues with the amount of money available to several of the Trusts. The Trustees were forced to cut back on some of the maintenance in 2004.

The Trustees continue to encourage and support landowners to "adopt" any burying grounds on their property. However, before doing any clean up you should contact the Trustees for guidelines on proper cemetery maintenance. For 2005 the Trustees plan to make significant progress on recommending a site for an expansion cemetery for Brookfield.

Respectfully Submitted,
Frank F. Frazier, Jr.
Chairman

January 1, 2004 - December 31, 2004

Creation Date	Name of Trust Fund	Purpose of Trust Fund	Principal Created	Balance 12/31/03	Income			Total Prin & Inc 12/31/04
					01/01/04	During Year	Expended	
								Balance 12/31/04
02/26/26	Lang, R.A.	Cemetery Care	200.00	172.52	165.49	5.14	15.00	155.63
08/27/27	Dealand, Thomas F.	Cemetery Care	50.00	38.17	334.86	10.40		345.26
06/30/44	Robinson, Noah H.	Cemetery Care	100.00	80.37	537.15	16.68		553.83
08/29/44	Podrasnik, Joseph N.	Cemetery Care	500.00	268.31	5,608.52	174.21		5,782.73
10/11/48	Palmer, Jasper T.	Cemetery Care	873.08	760.51	988.73	30.71	50.00	969.44
05/12/50	Garland, Mary	Cemetery Care	200.00	175.13	253.78	7.88		261.66
07/01/56	Allen, Samuel	Cemetery Care	300.00	251.56	466.76	14.50	15.00	466.26
05/07/65	Churchill, Joseph	Cemetery Care	300.00	231.93	1,467.24	45.57		1,512.81
06/14/70	Wentworth, Walter	Cemetery Care	200.00	167.28	209.22	6.50		215.72
11/01/72	Hansen Trust	Cemetery Care	300.00	252.88	408.31	12.68	15.00	405.99
06/17/74	Franges, Justine C.	Cemetery Care	3,000.00	2,380.85	17,327.98	538.23		17,866.21
06/07/77	Willey Fund	Cemetery Care	315.00	282.28	806.09	25.04	20.00	811.13
10/04/82	Churchill, Thomas Lindsay	Cemetery Care	400.00	367.27	153.23	4.76	15.00	142.99
12/31/87	Cate, James	Chamberlain Cem.	500.00	500.00	601.65	18.69		620.34
12/31/87	Cate, Myron	Cate Cemetery	500.00	500.00	601.65	18.69		620.34
06/23/93	Syer, Harriet	Brookfield Cem.	200.00	200.00	101.36	3.15		104.51
12/28/95	Dailey, Louis B.	Blake Cemetery	1,000.00	1,000.00	338.45	10.51		348.96
				\$ 8,938.08	\$7,629.06	\$30,370.47	\$943.34	\$130.00
								\$31,183.81
								\$38,812.87

Statement Balance \$39,193.16

Common Trust Funds #2 and #3
January 1, 2004 – December 31, 2004

#2 – Capital Reserves & Expendable Trusts

Creation Date	Name / Purpose Trust Fund	Principle			Income '04	Income '04 Expended '04	Total Prin & Inc 12/31/04
		Balance 01/01/04	Addition	Withdrawal			
03/12/91	Road & Bridge Repair	58,338.98	50,000.00		663.35		109,002.33
03/12/91	Town Road Maint. Equip.	10,300.92	5,000.00		110.49		15,411.41
03/12/91	Parks & Recreation	5,323.12			52.68		5,375.80
03/10/92	Landfill Closure	88,923.31		88,923.31	588.57	588.57	0.00
03/01/96	Scholastic Recog. Award	17,034.62	1,168.60		172.06		18,375.28
10/01/00	Scholastic Recog. Award-B	4,220.43	500.00		42.74		4,763.17
12/30/03	Town Cemetery Fund	5,000.18		130.00	49.18		4,919.36
Totals		\$189,141.56	\$56,668.60	\$89,053.31	\$1,679.07	\$588.57	\$157,847.35

#3 – Expendable Trusts

03/12/91	Town Building Maint.	11,304.55	5,000.00		120.25		16,424.80
03/09/91	Mutual Aid	9,000.45			88.92		9,089.37
03/11/97	Records Preservation	8,022.77	750.00		80.62		8,853.39
03/12/02	Property Re-Evaluation	14,506.45	11,000.00		162.45		25,668.90
Totals		\$42,834.22	\$16,750.00		\$452.24		\$60,036.46

Codes Enforcement Officer

Permits issued and inspected for the year of 2004:

New Homes	12	Additions/Alterations	31
Driveways	5	Septic	15
Electrical	31	Plumbing	19
Gas	3	Certif. of Occupancy	13
Intents to Cut Issued and Inspected			9
Reports of Wood Cut Processed for Town Tax Purposes			6
Reports of Earth Mined Processed for Town Purposes			2

Respectfully Submitted,
Robert C. Leonard
Code Enforcement Officer

Conservation Commission

Again this year, the Commission has participated and initiated several projects affecting the Town.

In January, a Vision Statement was prepared for the Commission and distributed. A public meeting was held on March 3rd to present a comprehensive wetlands survey of the Town of Brookfield. Blue Moon Environmental, Inc. conducted this survey the previous year under a grant from NHDES administered by MMRG.

The Town Clean Up Day was held Saturday, May 8, 2004, with the usual great turnout and gratifying results.

A public nature walk of Wetland #7 (Churchill Brook) was held the afternoon of May 8th. In keeping with our mandate to preserve open green space, the Conservation Committee submitted a suggestion to the Planning Board proposing an amendment to the zoning ordinance requiring 5-acre minimum lots in certain areas of town.

As a work in progress project, all recreational and regular current use lands, based on data supplied by the Assessor Clerk, are being plotted on a town map for use in future town planning and conservation efforts.

To complete our educational out-doors program for 2004 a survey and nature hike, open to the public, along the railroad bed from Clark Road to the Wolfeboro town line through the Pike Brook wetlands complex was held on October 9th.

For 2005 we hope to promote additional out-door nature activities and follow-up on current projects both in-house and legislative that will further serve the residents of Brookfield.

Respectfully Submitted,
Dick Peckham
Chairman

Emergency Management

During 2004 Emergency Management applied for and received three Homeland Security grants from the state. The first two grants were 100% reimbursement and were used to purchase a new digital radio to expand the town's ability to communicate with other local and state agencies during emergency situations, as well as medical response equipment. The third grant was for a mobile digital radio for the town's forestry truck, which will also expand communication abilities during an emergency. This third grant was an equipment grant and did not require any expenditure from the town. The town's emergency management plan continues to undergo rewriting and updating on an annual basis as required by the state.

Respectfully Submitted,
Bradford Williamson
Emergency Management Director

Fire-Ambulance Department

The Fire Department purchased a new transport ambulance in 2003. We then put the 1996 Ambulance/Rescue vehicle back in service for 2004. Having a second ambulance available has literally saved at least one life. An individual arrived at the Public Safety Building who needed immediate transport to the hospital and our primary ambulance was out on a call. Had we not had our second vehicle available, the outcome may have been very different. We were also fortunate to have had the use of our second ambulance on several multi-patient Motor Vehicle Accidents as well as on back-to-back medical calls.

This year we were able to purchase a Forestry truck for Central Station. This 4-wheel drive vehicle gives us better access to areas susceptible to wood and brush fires. This new truck replaces a 1977 Dodge ¾ ton truck that belonged to the State and has since been returned.

We are continuing to put money away for the replacement of Engine #2, a 1979 Ford L8000. We hope to replace this engine in 2006.

The hiring of two Firefighter/EMTs to cover the daytime hours continues to be very beneficial. They conduct community inspections and do routine maintenance of equipment as well as respond to calls of both fire and ambulance during the week.

EMS Emergencies for 2004

Medical Calls	213	Motor Vehicle Accidents	77
Trauma Calls	93	Fire Emergencies	31
Codes	7		

Calls in

Wakefield	231	East Wakefield	101
Union	41	Brookfield	35

There were 453 ambulance calls in 2004, logging approximately 12,153 miles in 8A1 and approximately 300 miles in 8A2. Of those calls 41 were in response to mutual aid requests for ambulance needs in neighboring communities. And 39 were requests for additional ambulances in Wakefield. Some of our requests for mutual were for multi-patient motor vehicle accidents or for serious calls near the boarder of a mutual aid town whose apparatus may be able to arrive on scene before ours. Some were night or weekend calls when we have only volunteers available. Some were when our crews were out on a previous call and some were for Paramedic intercepts. The Standard of Care is continuing to rise in the EMS service. There is a National Scope of Practice review being done at this time, which may bring even more changes in the levels of certification in a few years. Paramedic care is now expected in many situations. Wakefield currently has two certified paramedic volunteers, John Bertogli and Janet Williamson. We are very fortunate to have their services as volunteers.

As a member of the Ossipee Valley Mutual Aid Association, the Wakefield Fire Rescue Department joins our neighbors in sharing apparatus, ambulances and Fire/EMS manpower whenever the need arises. We also have had fire emergencies that totaled 241 in 2004.

Wakefield Fire requested Mutual Aid assistance on 26 calls for structure fires or motor vehicle accidents. Mutual Aid assistance was requested from Wakefield on 44 calls.

Fire Emergency Calls in 2004

Motor Vehicle Accident	64	Power Line Problem	15
Structural Fire	13	Tree Across Road	2
Wildfire	3	Furnace Problem	2
Alarm Activation	19	Burst Pipe / Water	6
Chimney Fire	9	Electrical Problem	3
Motor Vehicle Fire	6	Mutual Aid Stn. Coverage	11
Illegal/Unattended Outdoor Fire	20	Dryer Fire	2
Smoke in Building	8	Boating Accident/Injury	1
Fuel Spill	4	Mailbox Fire	1
Broken Gas Valve	1	Stove Fire	3
Leaking Propane Tank	1	Truck through Ice	1
Lightening Strike	2	Service Call	6
Smoke Investigation	13	Good Intent Call	14
Odor Investigation	6	EMS Lift/Carry Assist.	4
Lost Child	1		

Calls In

Wakefield	126	East Wakefield	46
Union	8	Brookfield	13

The fire roster for 2004 consisted of 33 members, including officers and our two full-time FF/EMTs. Seven are Firefighter Level 2 certified, eleven are Firefighter Level 1 certified and seven are Career Level certified, one is SCBA qualified. Fourteen have attended a Responding to Terrorist Threat course. Almost all of our firefighters and EMS personnel are certified in Motor Vehicle Extrication/Rescue and have taken Hazardous Materials courses, Incident Command System training and Forestry training. The EMS roster consisted of 2 paramedics, 6 Emergency Medical Technician-Intermediates, 3 EMT Basics, and 5 medically trained Firefighter First Responders.

Again this year, the Department had the loan of a Kawasaki Jet Ski watercraft and trailer for water rescue capability through the summer and fall at no cost to the town. We thank Rochester Motorsports for supporting us in this program.

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Throughout 2004 we have been working with Wakefield's Emergency Management Director, Chief Merrill in securing grant funds. These funds have allowed us to purchase items to use for hazardous material spills that will be kept in the HAZMAT Trailer and back-up air bottles for SCBAs.

New radios that are both analog and digital capable have been installed in all of our fire apparatus. These radios were purchased and installed under a Homeland Security Grant created to end the radio interoperability problem between all responders to an emergency. We will use them as analog radios; however several zones have been programmed to match all other Fire, EMS, Law Enforcement and other emergency rescue responder's radios in the State. In the event of a major emergency, we will be able to communicate with all rescuers.

We continue to have a need for energetic, hardworking individuals with time to give. We especially need volunteers to cover night and weekend calls. Being a volunteer on the Fire Department and/or Ambulance take a great deal of time and commitment. There are State and/or Nationally Certified training courses that must be taken and then there are the continuing education hours needed to remain certified, as well as being able to answer emergency calls when you are needed. The commitment may be difficult but the reward, the satisfaction of helping your neighbors in their time of need, is well worth the time.

Have a safe and healthy 2005.

Respectfully Submitted,
Todd C. Nason, Chief
Wakefield Fire Rescue Department

Forest Fire Warden

The 2004 fire season has come and gone without a serious fire in Brookfield. We can all be thankful for that. This was due to a number of related factors including: the snowmelt was late this past spring, we had a rainy summer, and all of you being aware of the dangers involved in open burning. Your awareness makes your Warden and Deputy Warden's jobs a lot easier. As the Town's Fire Warden again I ask you not to be complacent about another fire free season. Next spring and summer could be opposite. We have to be ready as weather conditions change.

Fire Permits Issued: 151

Brush	78	Campfire	67
Cooking Fire	5	Commercial	1

In closing I wish to thank the people of Brookfield and my Deputy Wardens for your work and vigilance resulting in a safe fire season. To quote Smokey Bear, "Only YOU can prevent forest fires".

Respectfully Submitted,
Doug Vanderpool
Forest Fire Warden

Planning Board

The Planning Board continued its primary charter of being the principal Land Use policy body for the Town of Brookfield. During 2004 the Board began work on revisions of both the Master Plan and the Brookfield Zoning Ordinance. We investigated Innovative Land Use Controls that are being used by other communities in New Hampshire.

The Planning Board plans to hold a series of workshops and public hearings throughout 2005 with the goal of presenting the Town, at the 2006 annual meeting with a comprehensive revision of our zoning regulations. We will initiate this process with a revision of the Master Plan and completion of the Capitol Improvements Program.

The development pressures on Brookfield and its surrounding towns will undoubtedly increase the pace of subdivision requests in the future. The Board urges town residents to actively participate in Planning Board public hearings.

The Planning Board currently has two openings for Alternates. Please contact any Board member for details.

Respectfully Submitted,
Frank F. Frazier, Jr.
Chairman

Police Department

On June 1st the department welcomed Tracey L. Hanson as our newest full time police officer. Officer Hanson has earned Bachelor Degrees in Criminal Justice and Community Health from the University of Massachusetts at Lowell. She graduated the 135th New Hampshire Police Academy in November.

Wakefield/Brookfield is experiencing rapid growth. New homes are being built in every area. Our population is increasing significantly. Our major roadways are stressed to the limit with heavy traffic. Our calls for service are climbing. In order to keep pace with the growing population and increased demands for services the department will need to grow as well. The department will need to add additional personnel as these trends continue.

Department members have selected Officer David Duquette as the Officer of the Year for 2004. Officer Duquette has had an outstanding first year with us. He hit the ground running, handling difficult issues well. Officer Duquette is a caring officer who takes decisive action when necessary while showing good judgment and compassion. We hope he will stay with us for many years to come. The greatest threat to our physical safety continues to be improper driving on our roadways. We have increased our traffic patrol substantially. In 2005 we will continue to enhance our traffic enforcement in an effort to reduce serious crashes. Please drive with due regards for all motor vehicle laws, stay alert and do not drink and drive.

Once again I wish to thank the Board of Selectmen, our citizens and department members for their support and assistance throughout the year.

Brookfield Reported Cases

Burglary	1	Possession of Drugs	2
Criminal Mischief	13	Simple Assault	1
Criminal Threatening	3	Weapons Violation	1
Criminal Trespass	7	Theft	15
DWI	3	Other	63
Liquor Law Violations	2	<u>Calls for Service</u>	<u>579</u>

Arrests

Conduct after Accident	1	Possession of Drugs	2
Criminal Mischief	6	Possession of Tobacco	1
Disobey Police Officer	1	Protective Custody	1
Drive After Rev/Susp.	5	Reckless Driving	1
DWI	3	Liquor Law Violation	2
False Report	3	Unauthorized Use of a	
Habitual Offender	1	Motor Vehicle	1
Misc. MV Violations	7		

Motor Vehicle Activity

Accidents	14	Summons	44
Warnings/DE Tags	63		

Respectfully Submitted,
Timothy J. Merrill
Chief, Wakefield Police Department

Board of Selectmen

The second stage of the road improvements scheduled for the Tumble Down Dick Road were completed. A third and final section needing repair has been budgeted for the coming year. The town continues to contribute to a trust fund that will be used to offset expenses on a major project – most likely the repair the repair and repaving of Garney Road.

The Town Office Building's handicapped accessibility was improved. When repairs were made to the foundation of the Town Hall and School House, the handicap ramp to those buildings were relocated to make access easier. The Town Hall and Town Garage received long needed face lifts with fresh coats of paint.

The second year of the property reevaluation process has been completed. Almost all properties have been visited and up-to-date information has been gathered in an effort to bring the town to a 100% evaluation rate. During the spring, the Town Assessor, Nyberg, Pervis & Associates will correlate all this information and determine an up-to-date value for each property. The new values for all properties will be available to all tax payers for review. During the summer,

the selectmen and the assessor from Nyberg, Pervis & Associates will hold official meetings to hear any appeals to the projected assessments.

Will this data affect your tax rate next year? Yes and no. It will not effect your 1st payment toward taxes in June. This amount is automatically ½ of what you were billed for this past December. The 2005 tax rate is not officially established until the selectmen meet with the Department of Revenue in October of 2005. In theory, if all the properties double in value, the tax rate should be half of what it was last year. To be on the safe side, setting some extra money aside is strongly suggested.

Expansion of Cable Television service does not appear to be on the horizon. The entire Cable Committee was under the impression in negotiations with Adelphia, that they had agreed to expand service to the Lynford, Garney and Stoneham Road area. When requested to implement the expansion, representatives from Adelphia met again with the committee and indicated that we misunderstood their offer. They would only extend service at a significant expense to each subscriber.

At the 2004 Town Meeting, the selectmen promised to come back to the 2005 Town Meeting with a recommended payment method for the Tax Collector. An Employee Compensation Committee was established to help determine a rate to be presented to the voters. The selectmen asked the committee to review other positions as well. Assorted illnesses, conflicts in scheduling, etc. did not allow the committee to complete their job. As a result, the Selectmen have opted to seek a 1-year extension of the pay rate currently received by the Tax Collector.

For years, it has been suggested by the New Hampshire Department of Revenue that all towns have a professional audit. Small towns like Brookfield would benefit from a professional audit every few years. Funds for this audit have been budgeted, and this will not take the place of the audit done by the town auditors.

The selectmen were pleased to have ended the year with a healthy surplus. This was a result of prudent spending and unanticipated increases in revenue (primarily auto registrations). All surplus monies are placed into the General Fund.

The selectmen welcome the public to attend our meetings. These meetings are now held on the 2nd and 4th Tuesdays of each month, unless otherwise posted.

In ending, on behalf of all the selectmen, a special thanks is extended to all those from Brookfield and other communities, who are serving in the military. We appreciate your sacrifice and pray for your safe and speedy return.

Respectfully Submitted,
Bill Nelson
Chairman

Transfer Station

As reflected in the figures shown below, the cost of waste is an ever-increasing burden on the taxpayers. We at the Transfer Station encourage everyone to recycle.

	2003	2004
<i>Low Cost Recyclables</i>		
Antifreeze	620 gallons	270 gallons
Batteries	8 tons	7 tons
Newspaper	100 tons	
Aluminum Cans	11 tons	10 tons
Glass	77 tons	115 tons
Fluorescent Bulbs	8300 linear ft	
Used Motor Oil	4160 gallons	3455 gallons
<i>High Cost Trash</i>		
Tires	32 tons	36 tons
Demolition	43 tons	
Bulky	527 tons	684 tons
MSW (household)	1914 tons	1948 tons

I would like to take this opportunity to thank everyone that recycles. Recycling saves money and slows the rate that landfills fill up.

Respectfully Submitted
Warren Winn
Transfer Station Manager

Zoning Board of Adjustment

The Zoning Board of Adjustment heard two appeals from decisions of the Planning Board and affirmed both decisions of the Planning Board. The Zoning Board of Adjustment denied an application for a variance or special exception but later granted a rehearing of that application. At the applicant's request, the Board continued the rehearing.

Respectfully Submitted,
James R. Martin
Chairman

Trustees of the Trust Funds
January 1, 2004 – December 31, 2004

Warrant article 9 of 2003 discontinued the Landfill Closure Fund.

Trust Funds have experienced further declines in income this year due to low interest rates. This is reducing the funds available for burial ground maintenance. If you live by a burial ground with a low-income trust and wish to adopt it for maintenance, please contact the Trustees. See the list of burial grounds in Common Trust Fund 1.

The Scholastic Recognition Award Fund has again received generous private memorial and charitable donations in addition to the \$500 appropriation from the Town. We wish to commend the Kingswood Lake Public Association for their decision to add \$200 to their donation each year to be distributed with the annual award amount that is based on interest income earned by the Fund. In addition, an anonymous donor has specified that \$100 be added to the award this year.

Private donations totaling \$1,568.60 were received from the following:

Anonymous	\$500.00 (\$100 to go directly to the award)
Brookfield Bloomers	\$150.00
Brookfield Craft Fair	\$300.00
DeLisle 4R Recycling	\$118.60
Kingswood Lake Public Assoc.	\$500.00 (\$200 to go directly to the award)
The Lavenders	In memory of Ruth Grant Smith
Mr. & Mrs. David J. Newton	In memory of Joyce Newton
Richard & Diana Peckham	
Martha A. Pike	In memory of Ruth Grant Smith
Christopher C. & Ann Pinkham	

The award is given annually to the Brookfield senior graduating from high school with the highest four-year grade-point average. The senior must be a resident of Brookfield from September 1 of the year preceding graduation through the end of the scholastic year. Parent of seniors attending private schools are asked to notify Trustee Christopher Pinkham at 522-9925 so their child(ren) can also be considered for the award. The award amount this year is \$400. Congratulations to the 9th recipient, Erin Seaboyer.

Respectfully Submitted,
Thomas Lavender
Martha Pike
Christopher C. Pinkham

Vital Statistics 2004

Births

Date of Birth	Name of Child	Name of Father	Name of Mother
02/15/04	Audrey Faith Dagget	Andrew Dagget	Erin Dagget
07/26/04	Madeline Faith Nason	Edward Nason	Tina Nason
08/13/04	Harley Anna Rawski	Dereck Rawski	Michelle Rawski
10/21/04	Kyle Derek Place	Derek Place	Karon Place
12/14/04	Hudson Riley McGee	Michael McGee	Teresa McGee

Deaths

Date of Death	Name of Deceased	Place of Death
02/22/04	Amelia Clements	Ossipee, NH
04/24/04	Herbert Lang	Wolfeboro, NH

Marriages

Date of Marriage	Location of Marriage	Name of Groom	Name of Bride
07/02/04	Brookfield, NH	Gary Knight	Carol Delaurier
07/04/02	Wakefield, NH	Roger Burkhart	Ellen Lankhorst

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully Submitted,

Virginia A. McGinley

Town Clerk



Arlene Murray
December 26, 1904
Happy 100th Birthday



Cover: Brookfield Town House
Original Pen & Ink by Lynn Kirby